

Dana Solano

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CERTIFICATION **Early Childhood Education (Birth through Grade 2)**
Manhattanville College, May 2008

MPS- Childhood Education (Grades 1 through 6) and Students with Disabilities: Early Childhood and Childhood (Birth through Grade 6)
Manhattanville College, May 2010

EDUCATION **Manhattanville College**, Purchase, NY
Bachelor of Arts, May 2008
Double Major: *Psychology* and *Early Childhood Education*

MPS, May 2010
Double Major: *Special* and *Childhood Education*

AWARDS & ACTIVITIES

Recognition in Education at Manhattanville College, May 2008
Living The Mission Award from the Duchesne Center, April 2008
Presidential Scholarship Award at Manhattanville College, 2004-2008
Manhattanville Duchesne Scholarship Award for Community Service, 2004-2008
Breast Cancer Walk, Manhattanville College, 2004-Present
Mentor, Friendly Connections, Manhattanville College, 2007-2008
All Souls Soup Kitchen, New York City, NY, 2004

TEACHING EXPERIENCE *Fourth and Fifth Grade Special Education Mix*, Jefferson School
New Rochelle, NY Winter/Spring 2010

Student Teacher

- Planned cooperatively with teacher and teacher aides
- Differentiated lessons based on the needs of the students
- Learned and implemented classroom management techniques
- Conducted independent, small, and whole group lessons
- Observed achievement assessments, including Woodcock Johnson III
- Attended collaborative meetings with grade level teachers
- Implemented Failure Free Reading Program

First Grade General Education, Jefferson School
New Rochelle, NY Winter/Spring 2010

Student Teacher

- Observed and implemented workshop model teaching
- Implemented a Balanced Literacy approach, with Shared Reading and Guided Reading
- Conducted and implemented TERC Investigations and Inquiry-based science

Kindergarten and Second Grade, Mamaroneck Avenue School
Mamaroneck, NY Winter/Spring 2008

Student Teacher

- Planned cooperatively with teacher
- Conducted and implemented lessons using TERC Investigations
- Conducted and implemented Lucy Calkins Teachers College Reading and Writing Project, following workshop model teaching
- Helped establish routines and learned classroom management strategies
- Created bulletin board displays
- Created running records and anecdotal records

- Attended small group development meeting with superintendent, staff development workshops, and Grade Level Meetings

Teacher Assistant, Purchase Children's Center, Purchase, NY August 2008-Present
Teacher Assistant (3's and 4's Program)

- Worked cooperatively with teacher, teacher assistant, and teacher aide
- Conducted small and whole group lessons
- Implemented lessons using Jan Olsen's Handwriting Without Tears Curriculum
- Helped create routines and structure in the classroom
- Attended staff development and teacher meetings
- Created displays, running records, and checklists

Pier Diem Substitute, Mamaroneck Avenue Elementary School, Mamaroneck, NY May 2008- June 2008
Substitute Teacher

- Took over various classrooms for absent teachers, ranging in ages Pre-Kindergarten to Fifth Grade

Coachmen Mentoring Program, Manhattanville College, Purchase, NY 2004-2006
Mentor and Student Coordinator

- Integrated innovative activities for a Teenage Enrichment Program
- Worked with homeless teenagers in a writing, creative expression and theater program
- Created and implemented units on art, theater, music and self expression

Mamaroneck Community Nursery School, Mamaroneck, NY 2004-2007
Intern, Camp Counselor, Substitute Teacher

- Implemented various learning activities
- Supervised activities inside and outside the classroom

Vacation Bible School, Mount Vernon, NY 2000-2004
Teacher/Camp Counselor Assistant

- Worked with children on various learning activities
- Coordinated different arts and craft activities

Childcare Provider, Mamaroneck, NY 1997-Present

- Supervise activities for young children
- Assist elementary school age children with homework

OTHER EXPERIENCE

Spadaro Real Estate, Mamaroneck, NY 2004-Present
Licensed Salesperson, Personal Assistant

- Answer calls, take messages, file, and manage computer files/documents
- Show homes to buyers and represent home sellers

Star Auto Collision, Mamaroneck, NY 2000-2006
& Saturn of Larchmont, Larchmont, NY 2001

Secretary and Cashier

- Performed general office duties
- Took care of transactions

SKILLS

Microsoft Windows, Word, Excel, PowerPoint, SMART board, SMART board Notebook

REFERENCES

Available upon request